WM Symposia Student Guidelines

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Table of Contents

STUDENT PROGRAM AT WM SYMPOSIA CONFERENCE – OVERVIEW

The WM Symposia Conference is an excellent opportunity to meet industry professionals and network with other students from around the world with the same interests and career objectives in waste management.

A few events that encourage student involvement and networking at the conference are:
- Roy G. Post Foundation Student Scholarship Program
- Student Poster Competition (Monday in Exhibit Hall)
- STEM Summit
- Roy G. Post Foundation Student Scholarship Poster Display (Sunday in Exhibit Hall)
- Student & Young Professionals Networking Reception (Monday in Exhibit Hall)
- International Youth Nuclear Congress Panel Sessions (Tuesday)
- Women of Waste Management Panel & Networking Reception (Tuesday)
- Technical Session Student Assistant Program (All week)

Student Registration Category
Full-time students currently enrolled in secondary educational programs pursuing an education in the nuclear life cycle and are **under the age of 35** at the time of the conference are eligible to receive the Student Full Technical registration rate.

ROY G. POST FOUNDATION STUDENT SCHOLARSHIP PROGRAM

Eligibility
- Full-time students currently enrolled in secondary educational programs pursuing degrees related to the nuclear life cycle;
- Students who have not received a Roy Post scholarship either as an undergraduate or a graduate student.

WM Symposia will provide Roy G. Post Scholarship winners the following: conference registration, hotel accommodations, and travel reimbursement*.

Please note, scholarship recipients are expected to attend the entire conference and are required to attend the Tuesday Honors & Awards Luncheon to receive their scholarships. Recipients unable to attend the conference, either in whole or in part, must confirm arrangements with WM Symposia.

* Please refer to the Housing and Travel Reimbursement section in this document.

Recipients may invite a maximum of two (2) guests to attend the Honors & Awards Luncheon free of charge. Additional guest(s) must purchase luncheon tickets at their own expense. Conference registration is not necessary for guests to attend the Honors and Awards luncheon and WM Symposia will not cover conference registration or travel expense for any guests attending the luncheon. Scholarship award recipients must notify WM Symposia of the names and number of guests attending the luncheon and WM Symposia will assign/reserve seats accordingly. Photographs of scholarship recipients will be taken immediately following the luncheon.

Scholarship winners will have the opportunity to present a poster of their work during our Sunday Evening Reception. We **require** all Scholarship Applicants to submit an abstract of their work by the deadline. The abstracts from students that do not receive a scholarship will be considered for our Student Poster Competition on the Monday afternoon of the conference. Only students <u>not</u> receiving a scholarship will be considered for the Student Poster Competition for a chance to win $500 (if they choose to participate). Please refer to the Student Poster Competition section for details on how to submit your abstract.

Business attire is appropriate for all aspects of the conference.

Scholarship Selection Criteria
The following criteria are used in evaluating scholarship applications: GPA, extracurricular activities, involvement in the industry, financial need, research activities, and letters of reference.

How to Apply for a Scholarship
1. *Log-in using your existing User ID and password or create a new WMS account* by visiting www.wmsym.org and click the "Log-in Here" button on the homepage. Retain your User ID and password once created.

2. *Complete the online application.*
   Please click on the 'WM20XX Post Foundation Scholarship Application' button on your profile homepage. You will be able to return to the application to update and edit as frequently as desired until you submit your application.

3. **Ensure** *two (2) letters of reference are provided by the deadline***.**
   After you complete the online application, please ask your two (2) references to email their letters of reference to meg@wmarizona.org by **the deadline.** The reference form may be downloaded from the Roy G. Post Foundation website at www.roygpost.org, under the "Scholarship" tab.

4. **Submit a student abstract by the deadline.** Please refer to the Student Poster Competition section for details on how to submit your abstract.

All forms and supporting documentation, including two (2) letters of reference, must be submitted by the deadline. Failure to do so, will automatically disqualify the applicant.

STUDENT POSTER COMPETITION

Sponsored by the Roy G. Post Foundation, the Student Poster Competition is designed for students of WMS to highlight their research in the nuclear life cycle and for a chance to win $500 cash.

Eligibility
- Full-time students currently enrolled in secondary educational programs pursuing an education in the nuclear life cycle and under the age of 35 at the time of the conference, are eligible to apply;
- Student submits a 50-word minimum abstract summary of their work by **the deadline**; and
- Students that have not presented a poster as an undergraduate student no more than two times at a previous conference or a graduate student no more than two times at a previous conference.

Benefits & Awards
There will be **two categories** in the Student Poster Competition: one for Undergraduate and one for Graduate students. Category winners will each win **$500 cash** and awarded at the Tuesday Honors & Awards Luncheon.

Qualified students presenting a student poster in the competition will receive complimentary conference registration and hotel accommodations*.
Please refer to the Housing and Travel Reimbursement section in this document.

Student Poster Deadline
Abstracts must be received **by the deadline**. Late submissions may not be considered. We will notify you of acceptance once submissions are reviewed. If you applied for a scholarship, you will not be notified until after the scholarships have been awarded. **Please do not complete your registration until after you are notified of acceptance.**

If you choose to submit a paper, please follow Author's deadlines for Draft/Final Papers, Copyrights, Posters listed in the Important Dates on our Website.

*PLEASE NOTE: THERE ARE A LIMITED NUMBER OF SPACES AVAILABLE FOR THE STUDENT POSTER COMPETITION, NOT ALL SUBMISSIONS WILL BE ACCEPTED.

How to Submit an Abstract for Student Poster Competition
1. *Log-in using your existing User ID and password or create a new WMS Log-in* by visiting and click the "Log-in Here" button on the homepage. Retain your User ID and password, once created.

2. *Submit your abstract*
   After logging in, click on the 'Submit/Manage an Abstract for WM20XX' to submit your 50-word minimum abstract prior to the deadline. Follow the instructions on the Abstract Submission Page to complete your abstract. (**Please choose Track 1 and Topic 1.2 for the Student Poster Competition). Please be sure to choose "Yes, I am a full-time student and would like to be considered for the Student Poster Competition" and then choose if you are an Undergraduate or a Graduate student. Please note, this submission will only be considered for the Poster competition. If you are interested in presenting in the technical program, you will need to submit a second, separate abstract. Please email lisa@wmarizona.org if you have any questions.**

3. ***Submit your paper (optional) to be included in the post conference proceedings***
   When your Abstract is accepted, you may submit a full-length paper. A full-length paper is required in order for the paper to be published in the post conference proceedings. The paper needs to follow the WMS Paper Preparation Instructions (Form WM48), available on our website under the Presenters tab. Papers will be reviewed by a WMS Paper Reviewer and if requested, papers must be revised according to the designated paper reviewer's instructions.

4. ***Complete the copyright release forms***
   Copyright Release Form for the abstract/poster:
   Each student submitting an abstract to the Student Poster session will need to sign the Copyright Release Form electronically by clicking the "Submit/Manage button on the profile home page. You will then see a Copyright Button with your abstract. Posters will not be published without a signed copyright.

5. ***Create your poster***
   - There are no requirements for the software you use to create your poster. The ideal poster print size is approximately 90" wide (across) and 36" high (top to bottom) to best fit the provided poster board, however it can be smaller.

   - Before getting started, decide upon a logical and attractive layout for your poster   presentation. One black, framed poster board (91" wide X 44 -1/2" high and Velcro or push pin compatible) will be available for each poster presentation.

   - The poster/paper title/author/affiliation must be incorporated into the top of your poster and in letters 2" high.

   - Adding images: make sure all images are scaled to 200dpi (dots per inch) of your final print size.

   - Do not merely display data; it is equally important to visually convey the implications and significance of the work on the poster.

   - All artwork and supporting copy, including data points and tabular material, should be easily legible at a distance of five feet. If this seems unrealistic for a specific item you have in mind, that information would probably be better conveyed in a handout. You may want to provide samples or models, as appropriate.

   - Do not forget to bring along "the little extras" that may facilitate explanation and discussion. A tablet of sketch paper and marking pens, pointer, handouts, models and experimental samples may be worthwhile. Good visuals attract more people! Product samples and "giveaways" are discouraged as being too commercial. You may also want to bring business cards to distribute.

   - No electrical power is provided by WMS. Any audio-visual equipment or extra electrical needs must be ordered through WMS approved vendors at your own expense.

6. ***Submit your poster presentation file to be displayed in the post conference proceedings (optional) by Author's deadline for Final Papers, Copyrights, Posters***
   You may submit your poster file through your Profile homepage. Click on the "Submit/Manage Paper for WM20XX" button and click on the 'Poster Upload' button within the corresponding Abstract number.

Poster Judging Criteria
Poster presentations must be clear, concise, important, relevant and eye-catching.

Below are the general presentation criteria used while judging the Student Poster Competition:

Criteria	
Overall visual appearance and legibility	(Max. 25 points)
Purpose of presentation is stated	(Max. 5 points)
Conclusions of presentation are stated	(Max. 5 points)
Significance or benefits are stated	(Max. 5 points)
Technical content – *is the content presented in a clear and understandable format?* (Max. 35 points)	
Presenter's quality and effectiveness in explaining the presentation and answering questions (Max. 25 points)	

Printing Options
Shepard Exposition offers Poster Printing Services with convenient pick up on the Show Floor. Poster Printing information is located on our website under Technical Program>Resources & Forms>Authors/Presenters.

There are also two UPS Store locations adjacent to the Phoenix Convention Center. Please contact them or visit their website for hours and ordering details. www.upsstoreprint.com

Please know you are responsible for all printing costs.

WM Symposia recommends you attend the following events:

STEM SESSIONS

Panels and sessions will focus on STEM essentials and best practices in both US and non-US settings.

ROY G. POST SCHOLARSHIP RECIPIENTS' POSTER DISPLAY

Scholarship winners will have the unique opportunity of displaying posters describing their work/research during the Sunday welcome reception. This is a great opportunity for scholarship winners to display their current research to over 2,000 attendees.

STUDENT & YOUNG PROFESSIONALS RECEPTION

This event is designed for all students, young professionals and other conference attendees to meet and network. It is a great opportunity for the established professionals in the industry to meet with students & young professional attendees to share ideas and vision of the industry.

YOUNG PROFESSIONAL PANEL SESSIONS

During these panel sessions, the employers, the new hires and early career professionals are encouraged to have open communications and transfer knowledge to the future leaders of the nuclear waste industry. These panels are part of the Technical Program sessions.

WOMEN OF WASTE MANAGEMENT PANEL & NETWORKING RECEPTION

Anyone interested in diversity in our industry should attend the Women of Waste Management Panel & Networking Reception. This program consists of a panel of leading women from diverse background to share their ideas on how female leadership is increasing in today's dynamic, communication-rich environment. A networking reception will follow after the panel concludes.

TECHNICAL PROGRAM STUDENT ASSISTANTS

Technical Program Student Assistants help Session Co-Chairs run a smooth session**.** Students will be assigned sessions based on preferred topic and availability.

Duties & Responsibilities:
- Attend the **mandatory** Student Assistant Training session on Sunday prior to the conference at the Phoenix Convention Center. This training session is required to work as a Student Assistant during the Conference.
- Attend the Presenter's Breakfast each day of the session that you sign up for. You must sign in and attend the breakfast to meet and discuss your role in the session with the Session Co-chair(s).
- Assist Session Co-Chairs run a smooth session by helping set-up the timer for the speaker, operating lights in the session room, making sure that the laser pointer is working, etc.
- Gather the completed Session Co-Chair form(s) from each Co-Chair (Form WM56 for Panel sessions and Form WM57 for Oral sessions) at the conclusion of each session. Input the completed Oral Session Co-Chair form(s) online at www.wmsym.org. Please see instructions on how to input the completed Session Co-chair form(s) below.
- If you assist in a Panel Session, you won't need to input the Session Co-Chair form online. Please gather the completed Session Co-Chair form(s) from each Co-Chair and submit to WMS Staff in Room 101A.
- Complete the Student Technical Session form for each session you assist with. You must obtain a signature of one of the Session Co-Chairs after the session has ended.
- Submit the completed Session Co-Chair forms that have been inputted online to the WM database and the Student Technical Session form to WMS staff in Room 101A. Please keep the Student Technical Session form to claim your payment at the end of the session day. **How to input completed Oral Session Co-Chair form online**

Payment
Students will receive $25 cash for their assistance in each session. Payment can be collected at the end of the session day if all necessary forms have been submitted to WMS staff. If you are not able to pick up your payment by the end of Thursday of the Conference, payment will be forfeited.

Eligibility & How to Apply
- Any full-time student attending the WM conference is eligible to apply for this position.
- Once the schedule has been created, students may sign up by emailing lisa@wmarizona.org with the session of interest. The sign-up process is on a first come-first-serve basis.

COMPLIMENTARY STUDENT HOUSING

Eligibility
- Students participating in the Student Poster Competition.
- Students receiving a Roy G. Post Foundation Scholarship.
- Students participating in a Technical Program session **may be** eligible to receive complimentary housing. Please email your request to lisa@wmarizona.org.

Please note, WM Symposia has a limited number of student rooms. Submit your request for complimentary student housing by the deadline on the form. Requests received after the deadline are not guaranteed a room.

Costs covered by WM Symposia
WM Symposia will pay for a hotel room and tax for up to 5 nights. WM Symposia is not responsible for student's incidentals (such as food, movies, dry cleaning, etc.).
Earliest arrival date and latest departure date are on the form. No pre-and/or post-extensions charges will be paid by WM Symposia.

Complimentary housing is available for students participating in the Student Poster Competition does not include housing for their guest(s). Students will share room with another student. A credit card is required to guarantee your reservation and again upon check-in for any hotel room incidentals.

How to Apply

1. **Complete your WM Conference registration process online a**t www.wmsym.org**.** Please be sure to use the discount code sent to you to process payment. If you are unsure of the code, please email Meg Pratt meg@wmarizona.org.

2. **Complete the Student Housing Request Form** and return to lisa@wmarizona.org. The Student Housing Request Form is located on our website under Students>Resources.

ROY G. POST FOUNDATION SCHOLARSHIP STUDENT TRAVEL REIMBURSEMENT

Eligibility
Students receiving Post Foundation scholarships are eligible to receive travel reimbursement.

Costs covered by the Post Foundation:

- Roundtrip airfare and baggage fees to and from scholarship winner's home airport.

- Should you choose to rent a car to travel to/from Phoenix, we will reimburse you for the rental car costs to/from your home, plus gas expenses. Please note, we will not reimburse for mileage. A quote from the rental car company must be approved by WMS before booking the car. Please send quote to Meg Pratt, meg@wmarizona.org

- Post Foundation will provide each student travelling to the Conference with a one-time $250 stipend to be used to cover meals, entertainment, transfers to and from airports, etc.
  No additional incidentals will be reimbursed. Please note, lunches and receptions are included in the student registration for conference.

How to submit your Travel Reimbursement Form

- Please complete and return the Travel Reimbursement Form, located on the Roy G. Post Foundation website under Students>Scholarships>Scholarship Forms, with your receipts to Meg Pratt, meg@wmarizona.org.